

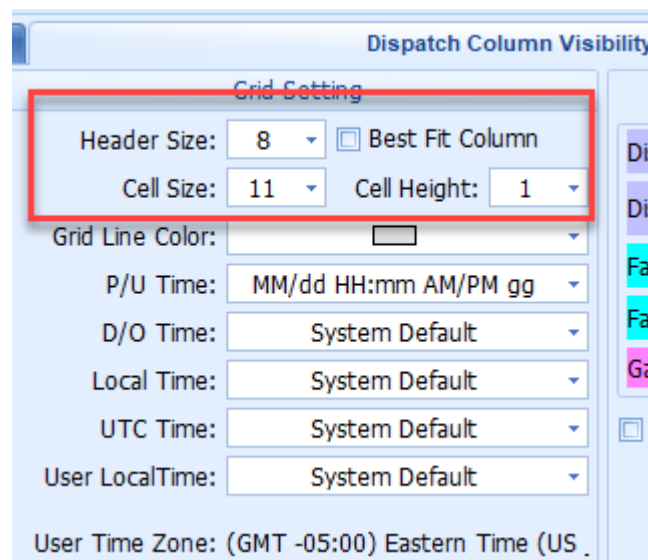
## Tech Tip Tuesday—March 14, 2023

### Dispatch Grid Font Size, Date Format, and more

If you have a high resolution computer screen, especially if it is not a really big screen, then sometimes the print can be a bit small, especially for those of us with aging eyes.

On the Dispatch Grid, you can control the font size of the text, as well as the color of the gridlines, and the format of the PU date. These settings are user-specific, so your changes will be only for you.

On the dispatch grid, select the Dispatch Column Visibility tab. There you will see controls for the font size for the Header (column headings), the Cell Size (the actual data in the columns), and even how tall you want each row (trip) on the grid.



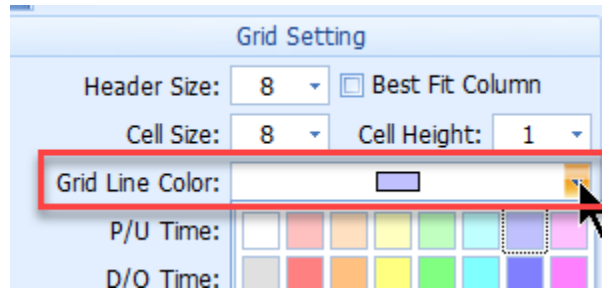
The default is 8 points (fairly small)—if you want the text bigger, simply select a larger number from the dropdown.

Below is a sample of the same data in both 8 point and 12 point. Note that with the larger text, you may need to re-adjust your column widths to fit what you want to see in the cell.

Status	Trip # - Vip	P/U Time
Unassigned	15039	03/03/2023 09:12
Assigned	15299	03/03/2023 10:30
Unassigned	15560	03/03/2023 11:00
Unassigned	16080	03/03/2023 13:30
Assigned	16340	03/03/2023 14:45
Dispatched	17397	03/03/2023 15:15
Assigned	16597	03/03/2023 15:30

Status	Trip # - Vip	P/U Time
Unassign...	15039	03/03/2023 09:12
Assigned	15299	03/03/2023 10:30
Unassign...	15560	03/03/2023 11:00
Unassign...	16080	03/03/2023 13:30
Assigned	16340	03/03/2023 14:45
Dispatched	17397	03/03/2023 15:15
Assianed	16597	03/03/2023 15:30

Below the setting for the Font Sizes, you can set the grid line colors.



Some people like it light, some people like it dark, and some people like it to disappear completely. It is your choice.

Status	Trip # - Vip	P/U Time	PAX
Unassigned	15039	03/03/2023 09:12	(1) Kyle Schwarber
Assigned	15299	03/03/2023 10:30	(1) Miss Daisy
Unassigned	15560	03/03	
Unassigned	16080	03/03	
Assigned	16340	03/03	
Dispatched	17397	03/03	
Assigned	16597	03/03	

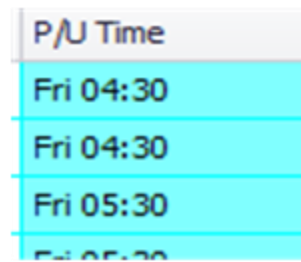
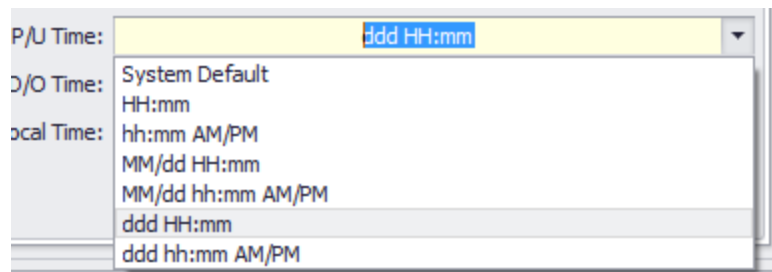
Status	Trip # - Vip	P/U Time	PAX
Unassigned	15039	03/03/2023 09:12	(1) Kyle Schwarber
Assigned	15299	03/03/2023 10:30	(1) Miss Daisy
Unassigned	15560	03/03/2023 11:00	(1) Freddie Freeman(!)
Unassigned	16080	03/03/2023 13:30	(1) Affiliate Passenger
Assigned	16340	03/03/2023 14:45	(1) Zack Wheeler
Dispatched	17397	03/03/2023 15:15	(1) Livery Support(!)
Assigned	16597	03/03/2023 15:30	(1) Jason Kelce

Finally, there are settings for the format of the time in the Pickup (P/U) Column, the DropOff (D/O) column, and the Local time (for farmouts). The reason you might want a custom format is so that you can narrow your column width to gain more screen real estate for other columns, but still see exactly when the trip is.

“System Default” uses the Windows default setting, which is dependent on your Windows data/time settings but generally looks like this:

03/18/2023 11:00

The dropdown lets you select from other formats. For example, if you select ddd HH:mm you get the day of the week (abbreviated) along with the time (in 24 hour format).



The system uses the Windows standard abbreviations—that is, HH is the hour in 24-hour format, whereas hh is the hour in 12 hour format. dd is the day of the month (in numbers); ddd is the abbreviation for the day of the week, and dddd is the full day of the week. If you don't see a format you like in the dropdown, you can use the templates to remind you what stands for what, and you can create your own. In our final example, I wanted the month and day, time (24 hr), and day of week. So I typed MM/dd HH:mm ddd.

If you want to go down the rabbit hole and learn all the date and time formats you could use, Microsoft has a handy website here (just skip down the coding samples to get to the table):

<https://learn.microsoft.com/en-us/dotnet/standard/base-types/custom-date-and-time-format-strings>